

Furrowfield School

Remote Education Policy and Procedures



2026-2027

1. Policy Statement

At Furrowfield School we are committed to ensuring that all students continue to receive a high-quality, ambitious and inclusive education wherever learning takes place.

As a specialist secondary school for students with Social, Emotional and Mental Health (SEMH) needs, we recognise the importance of maintaining continuity of education, therapeutic support, safeguarding and positive relationships during any period when students cannot attend school in person.

Remote education will support the Furrowfield Way by ensuring students remain:

- Imaginative
- Inquisitive
- Resilient
- Reflective
- Collaborative
- Kind
- Thoughtful
- Empowered

Through our ethos of Belong Together, Together We Succeed remote learning provision seeks to maintain students' sense of belonging, connection and achievement.

Remote education will always be considered a last resort when students are unable to attend school but remain able to learn.

2. Legal and Statutory Framework

This policy has been developed with reference to:

- Education Act 2002
- Children and Families Act 2014
- Equality Act 2010
- Data Protection Act 2018
- UK GDPR
- SEND Code of Practice (2015)
- Working Together to Safeguard Children
- Keeping Children Safe in Education (KCSIE) – Current Edition
- Working Together to Improve School Attendance
- DfE Providing Remote Education: Guidance for Schools (Updated August 2024)
- Behaviour in Schools Guidance
- Online Safety Act 2023
- Furrowfield School Safeguarding and Child Protection Policy
- Furrowfield School Attendance Policy
- Furrowfield School Behaviour Policy
- Furrowfield School SEND Policy
- Furrowfield School ICT Acceptable Use Policy

3. Principles of Remote Education

Furrowfield School believes that:

1. Face-to-face attendance remains the most effective means of education.
2. Remote education is not an alternative to school attendance but may provide continuity when attendance is not possible.
3. All students are entitled to access learning and support during periods of absence.
4. Students with SEND and SEMH needs require personalised approaches to remote learning.
5. Safeguarding remains paramount at all times.
6. Students should continue to access an ambitious and broad curriculum.
7. Positive relationships between families, staff and students remain essential.

4. Circumstances When Remote Education May Be Provided

Remote education may be implemented when:

School Closure

- Severe weather conditions
- Public health emergencies
- Critical incidents
- Building safety issues
- Government-directed closure

Individual Student Circumstances

- Medical absence
- Recovery from illness
- Infectious diseases
- Re-integration programmes
- Reduced timetables approved through multi-agency planning
- Exceptional circumstances approved by the Head Teacher

Students receiving remote education will continue to be recorded in the attendance register using the appropriate attendance code in accordance with current attendance regulations.

5. Furrowfield School Remote Learning Offer

Curriculum Access

Students will receive learning that reflects, wherever possible, the curriculum they would normally access in school.

Remote education will:

- Follow our curriculum intent and progression pathways
- Support literacy and numeracy development
- Maintain learning within all curriculum areas
- Promote personal development and wellbeing
- Maintain contact with trusted adults
- Provide assessment and feedback opportunities

Online Learning Platforms

Microsoft Teams	Used for: • Live lessons • Tutorials • Learning resources • Assignment submission • Feedback • Communication
Lexia	Used for: • Reading intervention • Literacy development • Vocabulary acquisition • Independent learning
Mathletics	Used for: • Mathematics practice • Reinforcement of classroom learning • Assessment opportunities • Independent learning
Times Tables Rock Stars	Used for: • Multiplication fluency • Recall of mathematical facts • Independent maths practice • Student engagement

Additional Learning Resources

Staff may utilise:

- Oak National Academy
- BBC Bitesize
- Staff-created learning materials
- Recorded lessons
- Video demonstrations
- Nisai Learning

6. One-to-One Tutoring and Personalised Support

Recognising the needs of our students with SEMH, Furrowfield School may provide additional remote support through:

One-to-One Tutoring

Delivered by Furrowfield School staff through:

- Microsoft Teams
- Telephone contact
- Virtual intervention sessions

Support may include:

- Literacy intervention
- Reading development
- Numeracy intervention
- Examination preparation
- Coursework support
- Emotional wellbeing support
- Mentoring
- Reintegration planning

Individual provision will be tailored to need.

7. SEND and SEMH Provision

As a specialist SEMH school, Furrowfield School recognises that remote education may present additional challenges for students.

Reasonable adjustments may include:

Personalised Learning

- Adapted work
- Differentiated resources
- Flexible timetables
- Alternative methods of completing work

Therapeutic and Emotional Support

- Welfare calls
- Key worker check-ins
- TASC support
- Emotional regulation support
- Family liaison

Accessibility

Where appropriate, Furrowfield School will seek to support access through:

- Loaned devices
- Printed learning packs
- Alternative formats
- Additional tutorials

8. Expectations of Staff

Staff will:

- Provide suitable learning activities
- Upload resources promptly
- Monitor engagement
- Provide feedback
- Maintain communication with families
- Differentiate learning appropriately

- Support progress and wellbeing
- Report safeguarding concerns immediately

Senior Leaders will:

- Monitor quality of provision
- Monitor student engagement
- Monitor safeguarding arrangements
- Evaluate effectiveness of remote learning
- Ensure statutory compliance

9. Expectations of Students

Students are expected to:

- Engage positively with learning
- Attend scheduled online sessions where appropriate
- Complete work to the best of their ability
- Follow staff instructions
- Behave appropriately online
- Use school systems safely
- Respect others
- Report concerns immediately

The expectations of the Furrowfield Way remain in place regardless of where learning occurs.

10. Expectations of Parents and Carers

Parents and carers are expected to:

- Promote engagement with learning
- Support daily routines
- Maintain communication with school
- Monitor safe use of technology
- Notify school of concerns
- Ensure students have access to resources provided where possible

11. Safeguarding

Safeguarding remains everyone's responsibility.

During remote education:

- KCSIE requirements remain fully applicable
- Safeguarding procedures must continue to be followed
- Concerns must be reported immediately to the Designated Safeguarding Lead (DSL)
- Staff must maintain professional boundaries
- Only approved school platforms should be used

All online interactions should:

- Be conducted through approved systems
- Follow Furrowfield safeguarding procedures
- Promote online safety
- Maintain appropriate professional standards

12. Online Safety

Furrowfield School will:

- Promote safe online behaviours
- Deliver online safety education
- Monitor safeguarding concerns
- Support families to access learning safely

Students must:

- Keep passwords secure
- Use appropriate language
- Respect privacy
- Report concerns immediately

13. Data Protection and GDPR

All remote education activity must comply with:

- UK GDPR
- Data Protection Act 2018

Staff must:

- Use approved systems only
- Protect personal information
- Store information securely
- Follow Furrowfield ICT policies

Unauthorised recording of online learning sessions is prohibited.

14. Monitoring Student Engagement

The school will monitor:

- Student attendance at virtual sessions
- Completion of assignments
- Engagement with Lexia
- Engagement with Mathletics
- Engagement with Times Tables Rock Stars
- Welfare and wellbeing indicators
- Academic progress

Where engagement falls below expected levels:

1. Contact will be made with parents/carers
2. Additional support will be arranged
3. Barriers to engagement will be identified
4. Safeguarding procedures will be followed where necessary

15. Assessment and Feedback

Assessment may include:

- Online assignments
- Quizzes
- Teacher assessment
- Lexia reports
- Athletics reports
- Times Tables Rock Stars data
- Discussion and questioning
- Submitted coursework

Feedback will be:

- Timely
- Constructive
- Personalised where appropriate
- Designed to support progress

16. Equality and Inclusion

Furrowfield School is committed to ensuring all students have equitable access to remote education.

The school will:

- Remove barriers to participation
- Make reasonable adjustments for students with SEND
- Consider individual SEMH needs
- Support disadvantaged students where possible
- Comply with the Equality Act 2010 and SEND Code of Practice

17. Quality Assurance

The Head Teacher, Senior Leadership Team and Governing Body will:

- Monitor the effectiveness of remote provision
- Evaluate student outcomes
- Seek feedback from students, families and staff.
- Review engagement and participation levels.
- Ensure compliance with current DfE guidance.

18. Policy Review

This policy will be reviewed annually, or sooner should:

- Statutory requirements change
- DfE guidance be updated
- Safeguarding expectations change
- Significant changes occur to the school's remote learning provision

Furrowfield School Commitment

At Furrowfield School, remote education is designed not merely to provide work at home, but to maintain learning, belonging, wellbeing and aspiration. Through personalised support, therapeutic approaches, high-quality teaching, Microsoft Teams, Lexia, Mathletics, Times Tables Rock Stars and one-to-one tutoring from Furrowfield School staff, we strive to ensure that every student continues to learn, grow and succeed whilst remaining connected to our school community and the values of the Furrowfield Way. All remote learning procedures will be put in place by the school and be decided by the school as the best way for individual students or groups of students should learn.